

# Olive School Newsletter



As-salamu alaykum (peace be with you)

October 2013  
Issue Number 2

Dear respected parents/carers,

It has been a very busy month with lots of events taking place. Our Super Week assembly on Friday 11<sup>th</sup> October, 2013 was a huge success. Many thanks to all the staff who helped to make it an enjoyable event and most importantly well done to the pupils who worked so hard in preparation.

Reception and Year 1 joined together to celebrate Eid Al-Adha with an 'Eid Party' on Thursday 17<sup>th</sup> October. The children looked fantastic in their Eid clothes and everyone enjoyed themselves. Many thanks to all the parents who contributed food for the party.

## Charity Gift Collection

I would like to say a big thank you for all your donations towards the Charity Gift Collection. The total raised was £2828.97 This is an amazing amount! The money will be donated to Tauheedul Relief Trust who will buy gifts for families who are less fortunate across the world.

## Parent/Carers Consultations

Parent/carers consultations will take place on Wednesday 13<sup>th</sup> November, 2013. Letters will be sent out after half-term for you to indicate your preferred appointment times.

## Attendance

Whole school attendance is  
**95%**

Our School attendance  
target figure is **97%**.

## Class Attendance from 03/09/13 - 18/10/13

Bint Muhammad	95%
Ibn Umar	93%
Ibn Zubayr	96%
Bint Qays	96%
Ibn Salamah	95%
Ibn Thaabit	93%

Well done to Ibn Zubayr & Bint Qays they have the best attendance.

## Newsletter Dates

The newsletter will be  
published on:  
**Friday 15th November**  
**Friday 20th December**

## **Worries or Concerns**

If you have any concerns about your child, please see their class teacher at the first instance. After school is the best time to do this and you can also arrange an appointment via the school office. If you are not satisfied with the way in which your concern has been addressed then please make an appointment to see Moulana Amejee, Assistant Headteacher.

## **Attendance**

The school monitors attendance on a weekly basis and we expect children to have **at least 97% attendance**. Each week the class with the best attendance is awarded a trophy. Children are also awarded certificates for 100% attendance and punctuality over a term and for over the whole year.

## **Absence procedures**

- If your child is sick please inform the school office on the first day of absence.
- On your child's return to school please bring a note to the school office explaining why your child was absent. If your child is absent directly before or after a holiday, or for three or more consecutive days, you will need to bring in medical proof to support the absence.
- Please avoid making dental/medical appointments for your child during the school day; if an appointment is absolutely necessary please show your appointment card (preferably in advance) to the school office as evidence for this absence.
- Any leave of absence has to be applied for, using the appropriate forms from the school office; each case is reviewed individually but please be aware that absence will be authorised in only the most exceptional of circumstances. **Holidays during term time will not be authorised.**

## **Punctuality**

Please note your child must arrive at school by 8.30am each day. It is a legal requirement that all parents ensure their children arrive to school each day and on time. The only exception to this is illness. All dental, optician and doctor's appointments should be made out of school hours.

## **Uniform**

Please ensure that your child is appropriately dressed for school and has the correct PE kit. It is important we take great pride in our appearance and that children wear the correct school uniform and act as good ambassadors for our schools. This includes socks, shoes and coats. **The school will be in contact if your child is not wearing the correct items of the school uniform.** Please refer to our Uniform Policy in the Parents Handbook for the correct items for school uniform. It is essential that all uniform items, including

coats and shoes are labelled.

### **Breakfast Club**

If you wish for your child to attend the Breakfast Club please inform the school office. This is to ensure that we have correct staff - pupil ratio. All children attending Breakfast Club should arrive by 8.00am. I thank you in advance for your full co-operation on this matter.

### **Collecting your child**

Please remember to let us know if someone other than yourself or the usual person is collecting your child. You must let the class teacher know by writing them a note. To ensure safety of all children **we will not let any child leave the school premises with any other adult unless we have had notice from you.** Should your arrangements change after the start of the school day, please phone the school office preferably by 2.00 pm.

### **Inevitable Delays**

If you find you are unable to pick up your child from school at 2.45 pm because of traffic problems or emergency delays, then please let the school office know so that they can get a message to the teachers. Children can get anxious when not collected promptly. Thank you.

### **Head lice**

We have had a case of head lice in the school. Please check your child's hair frequently and take the necessary action so that we can keep this problem to an absolute minimum. Thank you.

### **Parking**

We understand that some of you may need to collect your children by car; if you do please help us maintain good neighbourly relations by making use of **public parking** spaces and not blocking exits. Thank you.

### **Diary Dates**

Friday 25 <sup>th</sup> October	School closes for half-term
Monday 4 <sup>th</sup> November	School re-opens after half-term
Monday 4 <sup>th</sup> November	Parent/carers consultation letters sent out
Friday 8 <sup>th</sup> November	Curriculum newsletter sent out to parents/carers
Friday 8 <sup>th</sup> November	Report Card 1 sent out to parents/carers
Friday 8 <sup>th</sup> November	Parent/carers consultation appointment times sent out
Wednesday 13 <sup>th</sup> November	Parent/carers consultation evening
Wednesday 13 <sup>th</sup> November	No Enrichment Clubs due to parent consultation

	evening
Wednesday 13 <sup>th</sup> November	Open Evening for new Reception intake
Monday 18 <sup>th</sup> - 22 <sup>nd</sup> November	Anti-bullying Superweek
Thursday 28 <sup>th</sup> November	Big Writing and Mini Baccalaureate Workshop for parent/carers
Friday 6 <sup>th</sup> December	Parent/carers guide to Breakfast Club and Enrichment Academies sent out
Thursday 12 <sup>th</sup> December	Spirituality/ Community Service Day for pupils
Friday 20 <sup>th</sup> December	Termly Awards Assembly
Friday 20 <sup>th</sup> December	School closes for end of term



### Stars of the Week



In school each class celebrates children's achievements on a weekly basis. The effort that children make in all aspects of school life is applauded and their hard work and perseverance recognised.

#### **Stars of the Week for 03/09/13 - 18/10/13:**

Bint Muhammad	Hudhayfah Hussian, Maryam Daikha Ameela Fazli Muawiyah Bhaimiya Seyid-Qutub Sanusi
Ibn Umar	Nazir Mohamed, Ayza Chowdhury, Zakriya Bhaimiah, Isra Akkas
Ibn Zubayr	Azeema Malji, Tasnim Rahman, Rayyan Serroukh, Elias Teina
Bint Qays	Nabeeha Navsa, Adam Mangera, Haroon Madhizai, Juwaairiyah Khan, Sara Fazli
Ibn Thaabit	Maryam Khan, Yaqub Said, Mohammad Ali, Abdullah Patel
Ibn Salamah	Amina Mayet, Mustafa Osman, Nusaybah Patel, Muhammad Lunat, Abdul Muizz Adours

I wish you a very pleasant weekend.

Kind regards,

Yasmin Chaudhry  
Headteacher