



4th SEPTEMBER 2015
AUTUMN 1
ISSUE 17

As-salamu alaykum (peace be with you)

Dear Parents and Carers,

I would like to take this opportunity to welcome you back and a very special welcome to our new parents whose children have recently joined the Olive School.

I hope that you all have had a good holiday and I am sure like me, you are looking forward to working in partnership with the Olive School this academic year.

Last Year

Again, I cannot over emphasise just how successful the Olive School was last year. We were graded as an OUTSTANDING school by Ofsted. As well as this fantastic success, our end of Year 2 SATs and Year 1 Phonics Screening results exceeded the national expectation. This could place us in the top 5% of the country. We will endeavour to work just as hard if not even more so, to ensure that we maintain our high standards in delivering a quality education to all our children at the Olive School.

Drop offs

Year 1 and 3

Please ensure that Year 1 and Year 3 children are dropped off at the gate from the Mosque entrance on Cazenove Road. The gates open at 8.15. There is no need to accompany your child into the building (as this causes congestion). Staff will be on duty to ensure the children go to their classrooms. Should you wish to leave a message for the class teacher, you can speak to the members of staff at the gate or at the office.

Year 2

Children should be dropped off at the Alkam Road entrance. The gates open at 8.15am. Staff will ensure that the Year 2 children make their way to their classrooms.

Reception

This week we have trialled one model with the coaches however having evaluated the process we have decided that the drop offs and pick ups need to be adjusted in view of our evaluation. As from Monday 7th September, the 2 coaches will park on Cazenove Road (wherever they can find a safe parking space). From 8.00am you will need to drop your child directly onto the coach. We will place a sign in the coach window to say which class the coach has been assigned to carry. Please ensure your child is dropped off at the respective coach by 8.20am. You must ensure that you give the name of your child to the member of staff holding the register at the door of the coach and ensure your child boards the coach. The coach will leave Cazenove Road promptly at 8.25am. If you are late in dropping your child then it will be your responsibility to take him/her to the UTC.

Pick ups

Year 1 and Year 3

Year 1 should be collected from Cazenove Road at 2.45 Monday to Thursday and at 11.45 on Friday. Year 3 should be collected at 2.50 Monday to Thursday and 11.50 on Friday.

Year 2

Diary Dates

7th September— Breakfast Club starts.

7th September— Reception Health Checks

8th September—Year 1 Meet and Greet Meeting.

9th September—Year 2 Meet and Greet Meeting.

10th September— Year 3 Meet and Greet Meeting

10th September— Headteacher's Surgery.

11th September—Launch of Eid Gift Program

11th September— Curriculum Letters issued.

14th September— Booster Sessions for Year 2 and Year 3

14th September— Hajj and Eid-Al-Adha Super Week

23rd and 24th September — school closed for Eid-Al-Adha Holiday.

28th September—School Photographs.

1st October—Head Teacher's Surgery.

14th October—Parent Workshop.

14th October—Parent Shura/Council Meeting.

15th October—Head Teacher's Surgery.

23rd October—School closes for Half Term Holiday.

Boosters and Enrichment Clubs

Booster session for children in Year 2 and 3 will recommence on the 14th September. Further information regarding this will be issued. These will take place on Monday and Tuesday only and ALL children are expected to remain in school until 3.40pm

Uniform

The school uniform has been updated. It is absolutely fine for children to continue to wear the previous uniform until they grow out of it. I must say the children look very smart in their Olive School uniform! We will be carrying out daily uniform checks. Please ensure that your child is appropriately dressed for school, including the correct PE kit. Please refer to our Uniform Policy in the Parents Handbook and our website for the correct items for school uniform. All items should be clearly labelled and bags should be Olive bags only.

Meet and Greet Meetings

We will be holding Meet and Greet meetings this half term. These meetings provide an opportunity for you to be introduced to the team working with your child. The teams will provide you with information about the curriculum and expectations. The meetings will take place between 3pm to 4pm in the hall for each year group on: Tuesday 8th September (Year 1), Wednesday 9th September (Year 2) and Thursday 10th September Year 3).

Viewing the Reception Classrooms

I fully appreciate that many parents of Reception children are eager to view their child's classrooms and meet the teaching teams in person. Once the children have settled down, we will plan an opportunity for parents and carers of Reception children to visit their child's classroom.

Lunches

All children in Reception, Year 1 and Year 2 do not need to pay for lunches. Year 3 children who wish to have a school lunch but are not entitled to free school lunches must pay via the school office. Please note if the school lunch money is not provided half term in advance then you will need to provide your child with a packed lunch.

Attendance

The Olive School Hackney is committed to making sure all children are in school every day and have excellent attendance. We all need to work together to keep the school attendance figures in line with our target of 97%. If your child's attendance falls below this target then you will be required to meet with a member of the Senior Leadership team to discuss the matter.

Punctuality

It is very important that children arrive for their lessons on time, in order for them to maximise on their learning time. It is unsettling for children when they arrive late for their lessons. Please note that if your child is late 3 times during the term, then you will be required to discuss the issue with the Senior Leadership team.

Head Teacher's Surgery

If you wish to raise a query with me, please do so by stopping in at my Headteacher's Surgery which takes place every other Thursday. You do not need to book an appointment for this. If you require an urgent meeting with me, please do so by booking an appointment via the School Office.