



As-salamu alaykum (peace be with you)

Dear Parents and Carers,

I would like to take this opportunity to welcome you all back to The Olive School. I hope you have had a relaxing and enjoyable summer holiday and are looking forward to the new school year as much as I am!

### Important Information

#### Drop Offs

##### Years 3 and 4

Please ensure that Year 1 and Year 3 children are dropped off at the gate from the Mosque entrance on Cazenove Road. The gates open at 8.15. Staff will be on duty to ensure the children go to their classrooms. Should you wish to leave a message for the class teacher, you can speak to the members of staff at the gate or at the office.

##### Year 2

Children should be dropped off at the Alkam Road entrance. The gates open at 8.15am. Staff will ensure that the Year 2 children make their way to their classrooms.

##### Year 1

Coaches will take the children in Year 1 from the **Common** to the UTC site every morning. From 7.50am you will need to drop your child directly onto the coach. We will place a sign in the coach window to say which class the coach has been assigned to carry. Please ensure your child is dropped off at the respective coach by 8.00am. You must ensure that you give the name of your child to the member of staff holding the register at the door of the coach and ensure your child boards the coach. The coach will leave the Common promptly at 8.00am. **If you are late in dropping your child then it will be your responsibility to take him/her to the UTC.**

**If your child is in breakfast club they will be escorted by members of staff to the coach at 7.45am.**

#### Pick ups

##### Years 3 and 4

Year 4 should be collected from Cazenove Road at 2.45pm Monday to Thursday and at 11.45am on Friday. Year 3 should be collected at 2.50pm Monday to Thursday and 11.50am on Friday.

##### Year 2

Year 2 should be picked up from Alkham Road at 2.50pm from Monday to Thursday and at 11.55am on Friday.

##### Year 1

Will arrive at the Common at approximately 3.20pm Monday to Thursday and 12.20pm on Fridays



### **Diary dates**

5th September—Autumn Term starts

5th September—Breakfast club starts 7.30 am Cazenove site

5th September—Reception home visits start

9th September—curriculum letters sent out

12th September—Eid Holiday

13th September—Eid Holiday\* (subject to sighting of moon)

14th September—Eid Ul Adha Super Week

26th September—meet and greet Yr 1

27th September—meet and greet Yr 2

28th September—meet and greet Yr 3

29th September—meet and greet Yr 4

30th September—Macmillan Coffee Morning 9-10.30am, all welcome



### **Boosters and Enrichment Clubs**

Booster and enrichment clubs will take place from Mondays to Thursdays starting from **3rd October**. We will be sending out more information about how your child can choose their enrichment for the Autumn Term at a later date.

### **Siblings Club**

As we are offering enrichment and booster clubs to all children, we can no longer offer siblings club. If you would like your child to take part in an after school event, please look out for the information which will be sent shortly to you.

### **Breakfast Club**

Breakfast Club is available for all children from Reception to Year 4 at Cazenove road. Breakfast club starts at 7.30am. If your child is in Reception or Year 1, please ensure that they are at breakfast club at 7.30am so they can eat before they go to the coaches.

### **School Uniform**

Please ensure that your child is appropriately dressed for school, including the correct PE kit. Please refer to our Uniform Policy in the Parents Handbook and our website for the correct items for school uniform. All items should be clearly labelled.

### **Meet and Greet Meetings**

We will be holding Meet and Greet meetings this half term. These meetings provide an opportunity for you to be introduced to the team working with your child. The teams will provide you with information about the curriculum and expectations. The meetings will take place between 3pm to 4pm in the hall for each year group on: Tuesday 27th September (Year 2), Wednesday 28th September (Year 3) and Thursday 29th September (Year 4)

Year 1 meet and greet will take part on Monday 26th September at 3.45-4.45pm in the school hall on the **Cazenove site**.

### **Lunches**

All children in Reception, Year 1 and Year 2 do not need to pay for lunches. Year 3 and 4 children who wish to have a school lunch but are not entitled to free school lunches must pay via parent pay. Please note if the school lunch money is not provided a half term in advance then you will need to provide your child with a packed lunch.

### **Coach Escort Payment**

If your child is in Reception or Year 1 and you would like your child to travel by coach to the UTC site, please be advised that the cost for this will be £12 per week. This can be paid via parent pay. Please refer to your personal letter or ask at the office for details.

### Water

We encourage children to keep hydrated throughout the day, especially in the hot weather. Please remember to provide your child with a bottle of water each day.

### Traffic

A reminder to be considerate when dropping off and picking up your children on both the Cazenove Road site and at the Common. Please do not block other drivers and road users—only park where you know it has been permitted.

Please do not park in the way of the coaches on the Common—the coaches need to drop off and leave quickly so that they don't get a parking ticket.

Please do not park in or block neighbour's drives. If you are seen to do this or cause a disturbance you will be asked to meet with the Principal.

### Olive Results

I would like to thank the whole school community, especially the parents and teachers for the wonderful results the children have achieved in Reception, Year 1 and Year 2.

In Reception, 88% of children achieved a Good Level of Development, much higher than the National Average.

In Year 1, 97% of the children passed the phonics screening test.

In Year 2, 80% of children achieved the expected level in writing, 85% in Reading and 89% in Maths

A huge Well Done to all children, parents and teachers!



### Head Teacher's Surgery

If you wish to raise a query with me, please do so by stopping in at my Headteacher's Surgery which takes place every other Thursday. You do not need to book an appointment for this. If you require an urgent meeting with me, please do so by booking an appointment via the School Office.