

# Parent Bulletin

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Monday 2<sup>nd</sup> January 2023

9 Jumada Al Akhirah 1444 AH

www.olivehackney.com

Issue: 200

## Back to School

School will re-open for all pupils and staff on **Wednesday 4<sup>th</sup> January 2023**. Please ensure that your child(ren) returns to school on time.



## Attendance

The attendance target for Olive School is **97%**. Unfortunately, we made a slow start this year and our attendance for the Autumn Term was **94.6%**. It has been improving slowly especially as some children were back late from the summer holidays. There is still room for improvement and if we work together, we can achieve our 97% target.

Please ensure that any appointments are booked outside of school hours. You will need to provide evidence (appointment card, hospital letter) otherwise the absence will be recorded as an unauthorised absence.

Holidays should not be taken during term time. Please check the school website for the latest school Calendar dates.

## Reporting Absences

On the first day of absence, parents/carers should telephone the school office **020 7683 7436** before **9.00am** to inform them of the reason for the pupil's absence and the likely duration of the absence. You can also email the school:

[attendance@olivehackney.staracademies.org](mailto:attendance@olivehackney.staracademies.org)

Where no information has been received by **9.00am** on the first day of absence, the school will telephone the home of the absent pupil to enquire regarding the absence.

Parents/carers should contact school every day of the absence until the pupil returns to school or alternatively indicate the length of the absence and the reasons why it is known the pupil will be unable to attend e.g. recovering from an operation. In these circumstances a 'check in' date must be agreed when the absence will be reviewed.

Failure to provide an explanation within 5 days of the start of the absence will result in the absence being marked as unauthorised. In these circumstances legal interventions may be considered.

It is the responsibility of the Principal, not the parent/carer, to decide whether the absence is authorised or unauthorised. Such decisions will be made in accordance with government regulations and guidance.

Unfortunately, there are several parents/carers who are not communicating absences with the school and the Admin Team are having to chase these parents up regularly. Please can ALL parents/carers ensure they notify the school of any absences and provide medical documentation when necessary.

## Reception Reading Cafe

Parents of Reception children are invited to attend the half termly Reading Cafe to read with their child. This will take place on **Wednesday 4<sup>th</sup> January** between **8:20am – 8:45am**. We look forward to seeing you all there!

## Message from Principal (Mr. Mirza)

السَّلَامُ عَلَيْكُمْ وَرَحْمَةُ اللَّهِ وَبَرَكَاتُهُ

Assalamu alaikum (peace be with you).

I hope you've had a restful and well-earned break over the past fortnight.

As we welcome in 2023 and reflect on a challenging year, let us be positive and hopeful for the future. Our joint work and partnership is essential during this most difficult of times. We play a vital role in helping our children make a success of their lives.

Together, insha'Allah (God Willing), let's make 2023 our best year yet. I pray that we all have a successful new term. I look forward to seeing you later this week. Wa'assalam. 😊

## Autism Newsletter for Hackney Residents

The *Autistic Friendly Neighbourhood's* newsletter (3<sup>rd</sup> edition) is out now. Please see the latest newsletter [HERE](#).

## Consultation on New School Timings

- [CLICK HERE](#) to provide feedback on the consultation.
- Email: [consultation@olivehackney.staracademies.org](mailto:consultation@olivehackney.staracademies.org)
- The consultation ends on **Monday 9<sup>th</sup> January 2023**.

## After School Clubs

There will be no after school clubs this week except for Sports clubs delivered by Ms. Ibrahim/Mr. Dhoothat. Choir club is also cancelled for the rest of the half term, however, a select number of choir members have been invited to rehearse after school every *Wednesday* and *Thursday*. The parents of these pupils have been contacted directly.

Due to the upcoming consultation and change in school timings scheduled for *February 2023*, we are currently reviewing after school clubs. We will update you next week.

## Behaviour Focus

You may hear some new phrases around school when teachers are speaking to pupils. The term is **"Tidy hands"**

- In class: Arms folded, eyes tracking the teacher.
- In the line: Arms by your side facing forward.

## Keeping Children Safe in the Dark

During the dark afternoons and evenings, it is important to make sure all children stay safe. Here are some helpful suggestions that will help your child stay safe in the dark.

- **Make sure your child can be seen** - make sure your child is wearing a bright piece of clothing so they can be seen.
- **Reflectors** - make sure your child has reflective strips on their clothing and on their bag so they can be seen.
- **Hold their hands** - if you are walking with young children, please make sure you hold their hands especially when you are walking along the cycling path or on a busy road.
- **Staying safe on a scooter** - make sure your child stays close to you especially when they are on the cycling path. Attach reflective strips to the scooter so that the scooter can be seen at all times.